

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES– FIRMS SELECTION)**

**INDIA**

**COMMUNITY LED LANDSCAPES MANAGEMENT PROJECT**

Project # 157836

**Assignment Title: Hiring of a Consulting Firm for Training Needs Assessment (TNA); Development of Training Strategy, Action Plan, Modules and Materials to support the implementation of Meghalaya Community Led Landscape Management Project under MBMA**

**Reference No: CS - 5**

1. The Government of Meghalaya, with financing and technical support from the World Bank, is implementing a project titled “Community Led Landscape Management Project”. The objective of CLLMP is:
  - Preparation and implementation of village based Community NRM Plans with landscape approach in 400 villages
  - Strengthening capacity building of communities, traditional institutions and other stakeholders for landscape management
  - Knowledge management and communication services for landscape management.
  - The Meghalaya Community Led Landscape Management Project (MCLLMP) will work with the communities broadly in the area of forest and water and will help in identifying activities for degraded forest, soil and water conservation, restoration of springs and water bodies, nature based tourism, agro-forestry and homestead forestry. The project will enhance skill and technical capacity of communities along with strengthening support to social system.
  
2. **Objective: the objective of this assignment is:**
  - a. Assess capacities of various stakeholders and identify their knowledge, skills and competence gaps with respect to their roles and responsibilities in the project. Provide implementable recommendations to address the identified gaps.
  
  - b. Assess capacities of various institutions and resource organizations that will play a role in addressing training and capacity building of various stakeholders and provide implementable recommendations in strengthening capacities of the said institutions
  
  - c. Based on the above assessments, develop a robust training and capacity building plan for institutions and individual stakeholders involved in planning, implementation, monitoring and supervision of the project.
  
  - d. Develop training modules and training materials (including e-learning modules using ICT) that would facilitate training of stakeholders

- e. Roll out a Training of Trainers (in various identified thematic areas) to ensure that identified trainers are adequately capacitated to conduct training and capacity building of other stakeholders through the duration of the project.
  - f. Provide training & capacity building support to project institutions as required
3. **Period of Consultancy:** The time period for the said consultancy shall be 12 months from the date of award of contract. The duration may be extended if required with mutual agreement of the parties. The draft Terms of Reference for the assignment is available at [www.mbda.gov.in](http://www.mbda.gov.in)
4. The Meghalaya Basin Management Agency invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are:
  - The firm should be in business for the last eight years. (copies of registration, PAN, TAN, GST or any other relevant registrations etc. to be enclosed)
  - The firm should have an average annual turnover of at least INR 2 Crore in the last three years. (audited statements of last three FY – from 2015 to 2018 to be enclosed)
  - At least 5 years - experience in developing training and learning materials related to land and water conservation, Community forestry and improvement of shifting cultivation, Rehabilitation of mined spoiled areas , Water management, Watershed Management, water security planning, food security interventions, community organization, participatory development approaches etc. related to the assignment and project area. (relevant contracts or work orders to be enclosed)
  - Experience of working with Central or State Governments, UN or Multilateral Development Banks like World Bank or ADB.
  - Experience of working in Meghalaya or North Eastern region of India will be preferred.
  - The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India (an undertaking must be submitted)
5. The consultant will be selected in accordance with the Quality & Cost Based Selection (QCBS) method set out in the World Bank’s “Procurement Regulations for IPF Borrowers; Procurement of Goods, Works, Non-Consulting & Consulting Services, July 2016, revised November 2017”, available at [www.worldbank.org](http://www.worldbank.org). Attention of the interested agencies is drawn to paragraph 3.14 of the said Regulations relating to the Conflict of Interest.

6. A Consultant will be selected in accordance with the QCBS method set out in the Consultant Guidelines.
7. Consulting firm may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The “Association” may take the form of a joint venture (with joint and several liability) or of a sub-consultancy, and this should be stated clearly in the submission.
8. Further information can be obtained at the address below during office hours [10.00 AM – 5.00 PM]
9. Expressions of Interest must be delivered in a written form to the address below through registered post/speed post/ courier/ by hand on or before **7<sup>th</sup> September, 2018 by 5:00 PM**

**The Project Director**  
**Community Led Landscapes Management Project (CLLLMP)**  
**Meghalaya Basin Management Agency**  
**C/o Meghalaya State Housing Financing Co operative Society Ltd.**  
**Nongrim Hills, Shillong-793003**  
**Tel. no. 0364-2522921/2522992**  
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