

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES– FIRMS SELECTION)**

INDIA

COMMUNITY LED LANDSCAPES MANAGEMENT PROJECT

Project # 157836

Assignment Title: Engagement of an Internal Auditor for Meghalaya Community Led Landscape Management Project under MBMA

Reference No: CS - 12

1. The Government of Meghalaya, with financing and technical support from the World Bank, is implementing a project titled “Community Led Landscapes Management Project”. The objective of CLLMP is:
 - Preparation and implementation of village based Community NRM Plans with landscape approach in 400 villages
 - Strengthening capacity building of communities, traditional institutions and other stakeholders for landscape management
 - Knowledge management and communication services for landscape management.
 - The Meghalaya Community Led Landscape Management Project (MCLLMP) will work with the communities broadly in the area of forest and water and will help in identifying activities for degraded forest, soil and water conservation, restoration of springs and water bodies, nature based tourism, agro-forestry and homestead forestry. The project will enhance skill and technical capacity of communities along with strengthening support to social system.

2. **Objective of this assignment is:**
 - a. express an independent professional opinion with regard to efficiency, effectiveness and economy of the program operation;
 - b. evaluate the adequacy and effectiveness of the financial management and internal control system;
 - c. ensure compliance of the laid down Project Implementation guidelines and procedures;
 - d. provide timely information and recommendation to the Management on improvement of systems.

3. **Period of Consultancy:** The time period for the said consultancy shall be two years from the date of award of contract. The duration may be extended if required with mutual agreement of the parties. The draft Terms of Reference for the assignment is available at www.cllmp.in

4. The Meghalaya Basin Management Agency invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are:

SL. NO	CRITERIA	SUPPORTING DOCUMENTS
1	The firm should be registered with the ICAI since last (8) years as on April 01, 2019.	Incorporation / registration certificate of ICAI
2	The firm should be empaneled with the office of C&AG. Firms empaneled with C&AG for major audits will have an added advantage.	C&AG letter for empanelment for FY 2017-18 and onwards
3	The firm should have at least two partners and two full time qualified Chartered Accountant/ Cost Accountant	ICAI firm card
4	The firm should have average turnover of Rs 30 lakhs during the last three financial years (FY 2018-19, FY2017-18, and FY2016-17) from audit fees	Audited Financial Statements for the said years. GST and Registration copies.
5	The firm should have completed at least three similar assignments of conducting Internal Audit in Government Departments / PSUs during the last (5) years.	Self-certification

NOTE: A mandatory submission of Self declaration by Consultant that “The firm or its members are not presently debarred by ICAI for any professional misconduct” is required to be submitted along with the above requirements.

5. The consultant will be selected in accordance with the Quality & Cost Based Selection (QCBS) method set out in the World Bank’s “Procurement Regulations for IPF Borrowers; Procurement of Goods, Works, Non-Consulting & Consulting Services, July 2016”, available at www.worldbank.org. Attention of the interested agencies is drawn to paragraph 3.14 of the said Regulations relating to the Conflict of Interest.
6. Consulting firm may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The “Association” may take the form of a joint venture (with joint and several liability) or of a sub-consultancy, and this should be stated clearly in the submission.
7. Further information can be obtained at the address below during office hours [10.00 AM – 5.00 PM]
8. Expressions of Interest must be delivered in a written form to the address below through registered post/speed post/ courier/ by hand by **25th November, 2019**

Sd/-

**The Additional Project Director
Community Led Landscapes Management Project (CLLLMP)
Meghalaya Basin Management Agency
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