

REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Basin Management Agency (MBMA)*

Contract title: *Procurement of Water Tester Kit*

RFQ No: *MBMA/CLLMP /14/WT/2019-20/GD-25/346*

S#	Description	Date & Time
1	Date of Issue of RFQ	January 10, 2020
2	Last Date and Time of submission of RFQs	January 24, 2020 at 1600 Hrs.
3	Opening of RFQs	January 24, 2020 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016]



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: mbdaprocurement@gmail.com

MBMA/CLLMP /14/WT/2019-20/GD-25/346

Date: 10th January, 2020

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

To

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR POCKET WATER TESTER KIT

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan toward the cost of **Meghalaya Community- Led Landscape Management Project (MCLLMP)**, **Meghalaya Basin Management Agency (MBMA)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following goods:

S #	Brief Description of the Goods*	Specifications	Quantity	Delivery Period	Place of Delivery
#1	Pocket Water Tester Kit	Annexure - 1	100 Nos	30 days	Meghalaya Basin Development Authority, Campus of Meghalaya State Housing Financing & Cooperative Society, Behind Bethany Hospital Upper Nongrim Hills, Shillong - 793003

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have

been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.mbda.gov.in and www.cllmp.com for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions and for Award of Contract.
3. **Place of Delivery:** Meghalaya Basin Management Agency, O/o Meghalaya Basin Development Authority, c/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong - 793003

4. Quotation Price

- a) The bidder must quote for all the quantity mentioned in the requirement. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Goods and Service Tax (GST) should be indicated separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.
- f) Bidder must expressly mention the name/brand of the items offered by them in the price schedule.
- g) The bidder must mention in details about the product being offered in lieu of the specified specifications and not by simply mentioning "Complied". Such bids with no proper details are likely to be disqualified.

5. Qualification of Bidders

- a) Have the legal capacity to enter into a contract;
- b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.

6. **Documents Evidencing Qualification:** Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration or equivalent;
 - b. Valid certificate of GST registration;
 - c. Certificate of Distributorship/Authorization from Original Equipment Manufacturer (OEM)
 - d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
7. **Validity of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.
8. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations that are determined to be substantially responsive i.e. which
- (a) are properly signed ; and
 - (b) confirm to the terms and conditions and specifications.
 - (c) GST/Taxes will not be taken into consideration while evaluating the quotations.
 - (d) Any historical information, if required may be asked from the bidders during evaluation of quotes.
9. **Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price for that respective lot.
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers may increase or decrease at the time of issuing the Purchase Order.
 - b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
8. Payment shall be made within 60 days after delivery of the goods.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods (extended warranty if required will be mentioned in the technical specifications).
10. You are requested to provide your sealed quote latest by 1600 hours on January 24, 2020. Quotations that have been submitted on or before time will be opened at 1630 hours on January 24, 2020. Late quotes will be rejected.

11. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Name: Shri Shantanu Sharma, IAS
Address: Meghalaya Basin Management Agency, Office of Meghalaya Basin Development Authority, Upper Nongrim Hills, Shillong – 793003; Meghalaya
Tel. No.: 0364 -2522921
Email: mbdaprocurement@gmail.com

FORMAT OF QUOTATION *

Sl. No.	Description of Goods	Specifications (complied or Not complied as per requirement)	Qty.	Unit	Quoted Unit Rate at destination in Rs.	¹ GST and similar other taxes applicable on finished Goods/ Services		*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
								In Figures	In Words
1	Pocket Water Tester Kit		100	Nos.					
TOTAL including all taxes and duties									

Gross Total Cost: Rs

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of 24 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

¹ Indicate each applicable tax separately.



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

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Phone: +91-364- 2522921/2522992
Website: www.mbda.gov.in, E-mail: mbdaprocurement@gmail.com

SUPPLY ORDER

To:
M/s

.....
.....
.....
.....

Dear Sirs,

Sub: Supply of
.....

Reference: Your Quotation no..... Dated

1. Your quotation no.....of(Date) for the supply of **has been accepted. You are requested to** supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

SL. No	Brief description of goods/equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
1					
			Total		

1. Delivery Period:days from the date of issue of this supply order.
2. Place of delivery
3. Consignee Address:
4. GST if any will be paid at actual prevailing on the date of supply.
5. Extended Warranty/Guarantee shall be atleast 12 months from the date of delivery and acceptance.
6. Payment shall be made within 60 days of delivery; and acceptance of the goods/equipment.

(Purchaser)

Date:

Name: Shri Shantanu Sharma, IAS

Designation: Additional Project Director,
CLLMP, MBMA

Place: Shillong, Meghalaya

SPECIFICATIONS

Sl. No.	Item	Specification	Total quantity
1	Pocket Water Tester Kit	<ol style="list-style-type: none"> 1. Display- 2000count LCD with Bar Graph 2. pH Range-0.00 to 14.00 3. pH Accuracy:0.01 pH typical 4. pH ATC Range:32 to 194 °F (0 to 90 °C) 5. pH Measurement Storage: 25 tagged (numbered) readings 6. pH Reference junction: Permanent gel, non-refillable 7. Conductivity Range: 0 to 199.9 µS/cm, 200 to 1999 µS/cm, 2.00 to 19.99 µS/cm. 8. TDS Range: 0 to 99.9 ppm and mg/L, 100 to 999 ppm and 1.00 to 9.99 ppt and g/L, 0 to 9999 ppm 9. Salinity Range: 0-99.9 ppm S, 100 to 999 ppm S, 1.00 to 9.99 ppt S (fixed ratio of 0.5) 10. TDS Ratio: 0.4 to 1.0, adjustable 11. Salinity Ratio: 0.5 fixed 12. Conductivity ATC: 2.0% per °C 13. Conductivity ATC Range: 32.0 to 14.0 °F (0.0 to 60.0 °C) 14. Temperature Comp: Automatic from 32 to 194°F (0 to 90°C) 15. Temperature Range: 23.0 °F to 194 °F (-5.0 °C to 90 °C), 32.0° to 149°F 16. Temperature Resolution: 0.1 up to 99.9, 1>100 17. Temperature Accuracy: 1.8 °F; 1 °C, 5.4 °F; 3 °C 18. Conductivity ATC Range:32.0 °F to 140 °F 19. Accuracy: Conductivity 2% FS, Salinity 2% FS, TDS 2% FS 20. Measurement Storage: 25 numbered readings 21. Measurement storage :15 tagged (numbered) readings 22. Low Battery Indication: BAT appears on the LCD 23. Power: Four CR2032 Lithium Ion batteries 24. Power: Four CR2032 button batteries 25. Auto Power Off: After 10 minutes of no button presses (override available) 26. Operating Conditions: 23 to 122 °F (-5 to 50 °C) 27. Dimensions: 1.4 x 6.8 x 1.6” (35.6 x 172.7 x 40.6 mm), 3.85 oz (110g) 	100