

## **REQUEST FOR QUOTATIONS**

### **Procurement of Goods under RFQ/Shopping Procedures**

**Purchaser:** *Meghalaya Basin Management Agency (MBMA)*

**Contract title:** *Procurement of Camping Equipment*

**RFQ No:** *GD-30*

<b>S#</b>	<b>Description</b>	<b>Date &amp; Time</b>
<b>1</b>	<b>Date of Issue of RFQ</b>	<b>June 6, 2020</b>
<b>2</b>	<b>Last Date and Time of submission of RFQs</b>	<b>June 18, 2020 at 1600 Hrs.</b>
<b>3</b>	<b>Opening of RFQs</b>	<b>June 18, 2020 at 1630 Hrs.</b>

**Applicable Procurement Guidelines/Regulations Date:**

*[Procurement Regulations July 2016]*



## MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: [www.mbda.gov.in](http://www.mbda.gov.in), E-mail: [mbdaprocurement@gmail.com](mailto:mbdaprocurement@gmail.com)

MBMA/CLLMP/20/SE/GD-30/2020-21/486

Date: 6th June, 2020

### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

To

---

---

---

---

Dear Sir/Madam,

#### Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF STUDIO EQUIPMENT

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan toward the cost of **Meghalaya Community- Led Landscape Management Project (MCLLMP)**, **Meghalaya Basin Management Agency (MBMA)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following goods as per the lots mentioned:-

**\*Detailed Specifications & samples are given at Annexure 1**

Lot	Brief Description of the Goods*	Quantity	Delivery Period
Lot# 1	Sleeping bag	4	45 Days
Lot# 2	Trekking backpack	4	
Lot# 3	Camping tent	4	

**\*: bidder may apply for one or more Lots, however they are requested to mention the Lot numbers they are bidding for.**

#### Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on [www.mbda.gov.in](http://www.mbda.gov.in) and [www.cllmp.com](http://www.cllmp.com) for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions and for Award of Contract.
3. **Place of Delivery:** Meghalaya Basin Management Agency, O/o Meghalaya Basin Development Authority, c/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong - 793003
4. **Quotation Price**
  - a) The bidder must mention the Lot that they are offering. However the quantity offered should be 100% of the requirement for the quoted Lot. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
  - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
  - c) Goods and Service Tax (GST) should be indicated separately.
  - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - e) The Prices shall be quoted in Indian Rupees only.
  - f) Bidder must expressly mention the name/brand of the items offered by them in the price schedule along with proper product brochures.
  - g) The bidder must mention in details about the product being offered in lieu of the specified specifications and not by simply mentioning "Complied". Quotations with no proper technical specifications/catalogues are likely to be disqualified.

#### 5. Qualification of Bidders

- a) Have the legal capacity to enter into a contract;
  - b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
  - c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
6. **Documents Evidencing Qualification:** Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration or equivalent/Exemption Certificate.
  - b. Valid certificate of GST registration;
  - c. Certificate of Distributorship/Authorization from Original Equipment Manufacturer (OEM)
  - d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
  - e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
- 7. Validity of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.
- 8. Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations lot wise that are determined to be substantially responsive i.e. which
- (a) are properly signed ; and
  - (b) confirm to the terms and conditions and specifications.
  - (c) The Quotations would be evaluated lot wise; GST will not be taken into consideration while evaluating the quotations.
  - (d) Any historical information, if required may be asked from the bidders during evaluation of quotes.
- 9. Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price for that respective lot. The announcement for this assignment will be published in [www.cllmp.com](http://www.cllmp.com) and [www.mbda.gov.in](http://www.mbda.gov.in)
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease by 10 to 15 percent at the time of issuing the Purchase Order.
  - b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
9. Payment shall be made with 60 days after delivery and acceptance of the goods.
10. Normal commercial warranty/ guarantee of minimum 1 years shall be applicable to the supplied goods. (extended warranty if required will be mentioned in the technical specifications.)

11. You are requested to provide your sealed quote latest by 1600 hours on June 18, 2020. Quotations that have been submitted on or before time will be opened at 1630 Hrs. on June 18, 2020. Late quotes will be rejected.

12. We look forward to receiving your quotations and thank you for your interest in this project.



Shantana Sharma, IAS

Additional Project Director, CLLMP  
**Address:** Meghalaya Basin Management  
Agency, Office of Meghalaya Basin  
Development Authority, Upper Nongrim  
Hills, Shillong – 793003; Meghalaya  
**Tel. No.:** 0364 -2522921  
**Email:** [mbdaprocurement@gmail.com](mailto:mbdaprocurement@gmail.com)

**FORMAT OF QUOTATION \***

Sl. No. <sup>1</sup>	Description of Goods	Specifications (complied or Not complied as per requirement)	Qty.	Unit	Quoted Unit Rate <sup>2</sup> Lot wise at destination in Rs.	<sup>3</sup> GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
Lot # 1								
Lot # 2								
Lot # 3								
<b>Total</b>								

**Gross Total Cost: Rs. ....**

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures ) (Rs. .... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of 12 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

**Signature of Supplier**

<sup>1</sup> A bidder may offer for one or more than one lots.

<sup>2</sup> Any unconditional discounts if offered shall be specified in this column along with the unit rates.

<sup>3</sup> Indicate each applicable tax separately.



## MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: [www.mbda.gov.in](http://www.mbda.gov.in), E-mail: [mbdaprocurement@gmail.com](mailto:mbdaprocurement@gmail.com)

### SUPPLY ORDER

To:

M/s

.....  
.....  
.....  
.....

Dear Sirs,

Sub: Supply of .....  
.....

Reference: Your Quotation no..... Dated .....

1. Your quotation no.....of .....(Date) for the supply of ..... **has been accepted. You are requested to** supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

SL.No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
Lot # 1					
Lot # 2					
Lot # 3					
			Total		

1. Delivery Period: .....days from the date of issue of this supply order.
2. Place of delivery .....
3. Consignee Address: .....
4. GST if any will be paid at actual prevailing on the date of supply (if not already included in the cost above.
5. Extended Warranty/Guarantee shall be minimum 12 months from the date of delivery and acceptance.
6. Payment shall be made within 60 days of delivery; and acceptance of the goods/equipment.

**(Purchaser)**

Date:



Name: Shantanu Sharma, IAS


Designation: Additional Project Director,  
CLLMP, MBMA

Place: Shillong, Meghalaya



## SPECIFICATIONS

Lot	Item	Sample	Specification	Total quantity	Compliance (Y/N) – Against each line item & what is being offered
1	Sleeping bag		<ul style="list-style-type: none"> <li>• Overall performance: High insulation, tear resistance, durable, water and dirt repellent, PFC free materials, ergonomics, flexibility</li> <li>• Minimum temperature: 5 °C· Comfort temperature: 9 °C</li> <li>• Filling material: Highloft hollow fiber</li> <li>• Shell material: 40D Polyamide Ripstop, High loft hollowfibre</li> <li>• Lining material: 75D Polyester</li> <li>• Length: 205 cm – 207 cm</li> <li>• Shoulder width: 75 cm – 80cm</li> <li>• Pack size: ø 17 cm x 33 cm</li> <li>• Weight: 930 gm + 75 gm stuff sack</li> <li>• Filling weight: max 400 gms</li> <li>• Color: granite, steel, blue, green, black (any)</li> <li>• Two year guarantee</li> </ul>	4	
2	Trekking backpack		<ul style="list-style-type: none"> <li>• Overall performance: High comfort, high ergonomics, exceptional tear resistance, high durability, exceptional water resistance and dirt repellence, superior flexibility and adaptability for different loads and functions</li> <li>• Weight: 2400 gms maximum</li> <li>• Volume: 55 liters (additional provision of 10 liters)</li> <li>• Dimensions: 82 / 30 / 25 (LxWxD) cm</li> <li>• Material: 100D Polyamide High tenacity</li> </ul> <p><b>Construction:</b></p> <ul style="list-style-type: none"> <li>• Aircontact system to ensure 15% sweat reduction, perfect load transfer and optimal balance with secure fit</li> <li>• Active-comfort-fit back system with a stable and padded construction</li> <li>• Vari quick system for strap height flexibility</li> <li>• Spring steel circular profile frame integrated with mesh to allow perfect load transfer to hip belt</li> <li>• Extra padded hip belt</li> <li>• Vari flex flexible hip belt made with bilaminate foam with PE reinforcement</li> <li>• Height adjustable lid for expandable storage space</li> <li>• Front zip access and bottom compartment</li> <li>• Adjustable sternum belt</li> <li>• Removable rain hood with storage compartment</li> <li>• Elasticated inner compartment for storing wet/sweaty clothing, water reservoir etc.</li> <li>• SOS label with necessary instructions for emergency</li> <li>• Compatible with 3.0 liter drinking system/bag</li> <li>• Walking pole holder loops to fasten walking poles</li> <li>• Removable backpack lid with zipped compartment &amp; valuables compartment, which can become a daypack</li> <li>• Adjustable shoulder straps for individual adjustment of load distribution</li> <li>• Pull forward hip fins</li> <li>• Two side outer elasticated pockets and/or with zip</li> <li>• Color: granite, steel, blue, green, black</li> <li>• Two year guarantee</li> </ul>	4	

Lot	Item	Sample	Specification	Total quantity	Compliance (Y/N) – Against each line item & what is being offered
3	Camping Tent		<ul style="list-style-type: none"> <li>• Overall performance: Lightweight, tear resistance, wind resistant, durable, waterproof, dirt repellent, easy transport, easy assembly/disassembly, ergonomics, flexibility, eco-design, well ventilates, safe</li> <li>• Sport practices: Trekking for several days</li> <li>• Number of users: 2 person</li> <li>• Storage space: yes</li> <li>• Front porch to be able to accommodate 2 backpacks of 50 liters volume &amp; 2 hiking boots</li> <li>• Weather conditions: Suitable for mild weather (all 3 seasons – spring, summer, autumn)</li> <li>• Tent should withstand heavy rain and strong winds</li> <li>• Maximum Weight: 2.6 kgs (separable elements for shared carrying)</li> <li>• Dimensions: Length of room: 210 cm, Width of room: 120 cm, Height of room: 105 cm</li> <li>• Two pockets in room, 1 ceiling hook to hang a lamp, loops to set up an adjustable clothes line in the tent</li> <li>• <b>Architecture, tent poles, tent pegs:</b> <ul style="list-style-type: none"> <li>○ Lightweight shatterproof and frost-proof aluminum tent poles: 7001 ø 8.5 mm</li> <li>○ Tent pegs: Length 17 cm, ø 6.1 mm. Non-anodized 7075 aluminum for maximum strength and lightness while lowering environmental impact</li> <li>○ Shape: Dome shape to make structure free-standing</li> <li>○ Front tent pole with a peak for additional volume</li> </ul> </li> <li>• Wind resistance: Capable of resisting 60km/h winds (Force 7)</li> <li>• Waterproofing: Shower tested under 200 mm of L/hour/m<sup>2</sup> (tropical rain) for 4 hours (equivalent to tropical rain shower). Additional field tested</li> <li>• Composition: Main fabric: 100.0% Polyester (PES) Inner fabric: 100.0% Polyester (PES) Floor mat: 100.0% Polyester (PES) Pole: 100.0% Aluminum Coating: 100.0% Polyurethane (PU) Carry bag: 100.0% Polyester (PES)</li> <li>• Material: 75 denier PES polyester flysheet and groundsheet, polyurethane coating on the inside, water repellent treatment on the outside. Seams sealed with thermo-bonded strips. Multi component and water repellent 75D polyester bedroom that is breathable, provides protection from wind and reduces condensation</li> <li>• Color: blue, green, orange</li> <li>• Two year warranty</li> </ul>	4	

**Time Schedule for supply of materials:** As mentioned