

Minutes of Pre –Bid Meeting held virtually for “Procurement of 14 Nos. of SUV 2WD Vehicles, CLLMP” Meghalaya Basin Management Agency (MBMA)

Place: MBMA, Shillong

Date: January 29, 2021

Time: 11:00 AM

RFB No.: MBMA/CLLMP/49/PROC/VEH GD-51/2020 -21/807

Participants from MBMA and other agencies: Attendance Sheet Attached at Annexure -I

Queries were received over the discussions by the participating vendors/agencies and raised during the pre-bid meeting held on 29th January, 2021 and clarifications with regard to RFB for “**Procurement of 14 Nos. of SUV 2WD Vehicles**” for SPMU & DPMU under CLLMP, Office of Meghalaya Basin Management Agency (MBMA) are as follows:

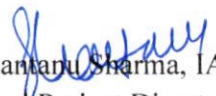
Sl. No.	RFB Clause	Page No.	Queries	MBMA Response
1	<p>GCC 16.1 – Payment shall be made in Indian Rupees as follows:</p> <p>(i) Advance Payment: 50 percent of the contract price will be given as advance on receiving an intimation of receipt of at least 5 vehicles by the supplier and after inspection of vehicles by MBMA at the supplier’s showroom.</p> <p>(ii) On Delivery: Balance 50 percent will be released after the inspection of</p>	93	<p>The bidder informed the pre-conditions of OEM mentioning that since OEM is accepting only 100% advances against the order, they are forced request the buyer for same; hence requested to amend the Payments terms to 100 percent advance along with the contract or at the maximum on the availability of the vehicles.</p>	<p>MBMA informed that the condition may be considered favorably if there is a written commitment/undertaking from the selected supplier on delivering the vehicles on 100 percent payment against the availability of vehicles.</p>

Sl. No.	RFB Clause	Page No.	Queries	MBMA Response
	<p>remaining vehicles and an invoice raised by the supplier indicating the total cost including Insurance and Registration.</p> <p>(c) Taxes to be paid as per the contract price.</p>			
2	<p>GCC 18.1 - Performance Security to the Purchaser shall be for an amount of 10% of the contract value, valid upto 60 days after the date of completion of performance obligations including warranty obligations. (14 months from the date of signing the contract).</p> <p>In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/replaced material shall be extended to a further period of 12 months and the Performance Bank guarantee for proportionate value shall be extended 60 days over and above the extended warranty period.</p>	93	<ol style="list-style-type: none"> 1. Bidder informed that the vehicles come with two year of standard warranty and that shall be given to MBMA by default. 2. Bidder also requested to remove the condition of performance security as they would not be able to keep that many funds stuck for two years or more as performance security. 	<ol style="list-style-type: none"> 1. MBMA agreed to the same and an amendment will be issued accordingly for a warranty of two years. 2. MBMA can consider to reducing the performance security to 5% upon written request of the bidders. Alternatively, 95% advance payment can be made and once the bidder has enough cash-flow available; rest 5% can be released after receipt of a performance security.

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3	Section III - (3.1) Bidder is required to submit the audited statements of last three years as proof for financial capability. (2017-2018, 2018-2019 and 2019-2020).	44	Bidder informed that since they are exempted from paying income tax in the state, they will not able to provide audited financial statements as a mandatory requirement in the bid document.	<p>Bidder was informed that submission of audited financial statement is a mandatory requirement to ensure that the bidder has the financial capacity to accept a contract of a certain value. Considering the local conditions and income tax exemptions for the natives, a letter from the bidder's Bank stating the bidder's turnover of last three years can also be accepted in lieu of the three years audited statement.</p> <p>MBMA also requested the bidders to refer to the checklist for complete set of documents required to be submitted as part of the bid.</p>

Note: No written queries were received before the said date and time of the Pre-Bid meeting. The bidder has made the above queries verbally along with the OEM representative during the Pre-Bid meeting. It was categorically mentioned to the bidder that the changes as above can only be considered upon receiving their written request adhering to Clause 7.1 of the ITB, although, by the time of finalizing the minutes, MBMA did not receive any written request on the above points requesting for any amendment despite reminders via email and telephonic calls to the prospective bidder and OEM representative who participated in the pre-bid meeting.

However, to ensure that the queries are answered, the queries in discussion as captured through minutes are being replied to here.


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 Meghalaya Basin Management Agency